

Location: Baltimore Convention Center - Baltimore, MD

Halls: G

Link to the online floor plan:

<https://www.expodad.com/host/fx/roc/25cbc/exfx.html>

Exhibitor Installation:

Monday, March 24	8:00am - 5:00pm
Tuesday, March 25	8:00am - 10:00am

NOTE! Public passenger elevators and escalators may NOT be used to transport equipment and booth materials in rolling cases, on carts, etc. This means the Pratt Street Entrance will not be used for move in or move out. During move in/out, all Exhibitors and EACs will need to enter/exit the building through the Public Safety Office Entrance on Charles St. All bags, cartons, cases are subject to inspection. Detailed options for move in and move out will be published by the end of January.

All exhibits must be fully operational by 10:00am Tuesday, March 25. Installation work will NOT be permitted after 10:00 am without approval from Event Management.

POV/ Self Unloading:

Monday, March 24	8:00am - 4:00pm
Tuesday, March 25	8:00am - 10:00am

Registration Hours:

Monday, March 24	Exhibitors & fnPrime Members only	2:00pm - 5:00pm
Tuesday, March 25		7:00am - 5:00pm
Wednesday, March 26		7:00am - 5:00pm

Conference Hours:

Tuesday, March 25	Breakout Sessions	8:30am - 11:20am
	General Session	11:30am - 12:45pm
	Opening Night Reception	5:15pm - 6:15pm
Wednesday, March 26	Breakout Sessions	9:30am - 11:20am
	Breakout Sessions	3:40pm - 5:30pm

Expo Hours:

Tuesday, March 25	1:00pm - 5:00pm
Wednesday, March 26	11:30am - 3:30pm

Exhibitor Dismantle:

Wednesday, March 26
POV/Self Loading

2:31pm - 9:00pm
2:31pm - 8:30pm

Removal of Exhibits:

Exhibitors will NOT be able to use the passenger elevators or escalators to remove freight (rolling cases, dollies, etc) on the move-out. The Pratt St. elevator & escalators (at the front of the hall) will be monitored and Exhibitors will be re-directed to go through public safety.

Review the move-out and dismantle notice for additional information on the return of empties and the POV operation.

Exhibit Space Rental Includes:

- In-line space will have black and white 8' back-wall and 3' black side rail drape
- Company Identification Sign
- Unlimited Exhibitor Badge Registrations
- 24 Hour Exhibit Hall Perimeter Security
- Post - Event Registrant Mailing List

NOTE: CARPET & ELECTRICAL SERVICES ARE NOT INCLUDED IN THE SPACE RENTAL

Aisle Carpet:

The Expo Hall is **NOT** carpeted. **EXHIBIT SPACES ARE REQUIRED TO HAVE CARPET OR SOME TYPE OF FLOOR COVERING.** You are allowed to bring your own or order from the official event contractor. If you need to use the concrete floor to demonstrate your product, please contact Event Management for approval.

NOTE- At 10am on Tuesday, March 25, any booths missing carpet and do not have an exception from show management, Freeman will install carpet in the booth at the exhibitor's expense.

Aisles will be carpeted will be Tuxedo.

Check Your Exhibit Space Location:

The Exhibit floor plan is constantly changing based on sales activity, changes in exhibit space size, etc., so you are encouraged to occasionally review the plan. It is the Exhibitors responsibility to monitor the on-line floor plan. If an exhibit space location opens that you would prefer, or if a competitor has chosen a location near you, please contact your Exhibitor Account Executive.

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